



## Expression of Interest (E.O.I.)

Ref: DSSP/E.O.I/RV/001

Date: 22.02.2026

Sealed Expressions of Interest (E.O.I.) are hereby invited from reputed, experienced and eligible travel agencies / vehicle owners for hiring of rental vehicles on **rate contract basis** for official use of this office for **site inspection and official journeys of DSSP officials to Ranchi, Kolkata, Deoghar and other out-station locations**, as and when required.

### 1. Purpose of Hiring

The vehicles will be required for:

- Site inspection duties
- Official tours of DSSP officials
- Out-station official travel to Ranchi, Kolkata, Deoghar and nearby places

### 2. Type of Vehicles Required

- White Swift Dzire
- Innova / Innova Crysta
- Or any other equivalent vehicle of the same category

Only **commercially registered vehicles** in good running condition shall be considered.

### 3. Rate Details (to be quoted separately)

Interested agencies / vehicle owners are required to quote rates for the following:

- a) Daily Hire Rate (Local Duty – 12 hours / 80 KM basis)
- b) Per Kilometer (KM) Rate (beyond minimum limit)
- c) Night Stay / Halt Charges (per night, if applicable)
- d) Out-station Rate (Deoghar / Ranchi / Kolkata basis)

Rates should be quoted **inclusive of driver charges**, but **exclusive of toll tax, parking charges and interstate taxes**, which shall be paid as per actuals on submission of valid receipts.

### 4. Driver & Vehicle Conditions

- Vehicle must be **neat, clean, road-worthy and well maintained**
- Driver must be:
  - Validly licensed
  - Experienced in out-station driving
  - Well-behaved and familiar with routes to Ranchi, Kolkata, Deoghar

- Consumption of alcohol or any intoxicant during duty hours is strictly prohibited

### **5. Terms & Conditions**

1. The vehicle shall be provided **as and when required**, including holidays and emergencies.
2. Fuel cost, routine maintenance, insurance, permit, pollution certificate, road tax, etc., shall be borne by the service provider.
3. No advance payment shall be made. Payment will be released **after submission of bills and satisfactory completion of duty**, as per office rules.
4. The office reserves the right to **accept or reject any or all E.O.I.s without assigning any reason thereof**.
5. The rate contract shall initially be valid for **one year**, extendable subject to satisfactory performance and administrative approval.
6. Any dispute arising shall be subject to the **Deogher jurisdiction only**.

### **6. Documents to be Submitted**

- Copy of vehicle Registration Certificate (RC)
- Valid Insurance Certificate
- Valid Permit & Pollution Certificate
- Driving License of driver
- GST Registration (if applicable)
- Office address and contact details

### **7. Submission of E.O.I.**

Interested agencies / vehicle owners may submit their E.O.I. in sealed cover super scribed as:

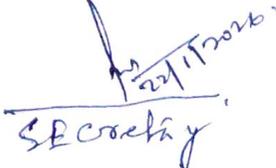
**“E.O.I. for Hiring of Rental Vehicles on Rate Contract Basis”**

The E.O.I. should be submitted to the undersigned on or before the stipulated date and time as notified by this office.

**Issued with the approval of the Competent Authority.**

(Signature)

Name & Designation  
Office Seal

  
22/11/2026  
Secretary